

COCHIN PORT TRUST

Administrative Office,  
Cochin-682 009.

No.A9/DCVO/2014-S

Dated: 02.06.2020

To

The Secretary,  
All Major Port Trusts.

Sir,

Sub:- Filling up of the post of Dy,Chief Vigilance Officer (Class 1) in Cochin Port Trust on deputation basis – reg.  
-----

1. Applications are invited for filling up of 1 (one) post of Dy.Chief Vigilance Officer (Class-I) in the scale of pay of Rs.60,000-180000(Pre-Rev.Rs.24900-54500) under Vigilance Department in Cochin Port Trust by deputation method from officers of Major Port Trusts holding posts in the pay scale of Rs.20600-46500(pre-rev.Rs.10750-16750) with 3 years regular service in the grade. Recruitment Rule is attached as **Annexure-I**.
2. Applications in the prescribed proforma (**Annexure-II**) from eligible and willing officers, who satisfy the provisions of Recruitment Rules for the post of Dy.Chief Vigilance Officer may be forwarded through proper channel along with the following documents to the undersigned on or before 20.07.2020
  - (i) Attested copies of ACRs of the applicant for the last 5 years.
  - (ii) Attested copies of certificates of academic qualification to prove eligibility.
  - (iii) No-Objection Certificate of the respective Port Trust.
  - (iv) An undertaking of the applicant not to withdraw the candidature, if selected.
  - (v) Vigilance and Administrative clearance of the concerned Port in the Proforma prescribed by the Ministry (**Annexure-III**)
  - (vi) The veracity of the University Certificates and the recognition of the Degree obtained by the applicant may be ensured and certified.
3. The applicants should have at least 3 years service left as on 01.01.2021 for retirement on superannuation in the parent organization.
4. The applications received through proper channel only will be considered. The applications received after the last date or without ACRs or otherwise incomplete will not be considered.

Yours faithfully,

Encls: As above.

Sd/-  
SECRETARY

**Annexure-1**

Sl. No	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruitment (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/Deputation	Period of Probation, (in yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion /Absorption/ Deputation)	In case of Promotion/Absorption/ Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Dy. Chief Vigilance Officer	1	Class I	13000-350-18250	Selection	NA	N.A.	N.A.	2	<sup>1</sup> [By deputation]	<sup>1</sup> [Deputation from officers of Major Port Trusts holding posts in the pay scale of Rs. 20,600 -46500 (Rs. 10750-16750 pre-revised) with 3 years regular service in the grade failing which from officers of the Central Government/State Govt./PSUs/ Autonomous Bodies with similar grade.]	Deputation will normally be for a period of 3 years and in any case, not to exceed 5 years.

<sup>1</sup> Substituted w.e.f. 25-10-2014 vide Ministry of Shipping Notification No.PR-12012/2/2011-PE-I published in the Gazette of India under G.S.R. 849 (E) dated 25-10-2014

**APPLICATION FOR THE POST OF DY.CHIEF VIGILANCE OFFICER,  
COCHIN PORT TRUST ON DEPUTATION BASIS**

Affix passport  
size Photograph

1. Name of the Officer :
2. Address for Communication :
3. Date of Birth :
4. Whether belongs to SC/ST :
5. Present post with basic pay and scale of pay :
6. Experience :
7. Educational and other qualifications :
8. Date of Retirement
9. Any other point required to be indicated :

In the event of selection to the above post, I will not withdraw and undertake to accept the appointment/posting.

Place:

Date:

(SIGNATURE OF THE APPLICANT)

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT**

1. It is certified that the particulars furnished by the officer, are correct and he/she fulfills the eligibility criteria.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the Officer during the last 10 years.
5. Attested copies of ACRs for the last 5 years are attached.
6. The veracity of the academic qualification is certified.

**SIGNATURE OF THE FORWARDING AUTHORITY  
ALONG WITH OFFICE SEAL**

### Annexure-III

For cases sent to the Ministry or other Ports  
Particulars of the officer for whom vigilance Comments/clearance is being sought  
(All relevant items, except 8 & 9, to be furnished by the HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the officer belongs :  
Including batch/year cadre etc,  
wherever applicable

7. Positions held (during the ten preceding years):

Sl No	Designation & Place of Posting	From	To

8. Whether the officer has been :  
Placed on the "Agreed List" or "List of  
officers of Doubtful Integrity". (If yes,  
details to be given)
9. Whether any allegation of misconduct :  
involving vigilance angle was examined  
against the officer during the last 10 years  
and if so, with what result.(\*)
10. Whether any punishment was :  
awarded to the officer during the last  
10 years and if so, the date of imposition  
and details of the penalty (\*)
11. Is any disciplinary / criminal proceedings :  
Or chargesheet pending against the  
Officer as on date. (If so, details to be furnished –  
Including reference no., if any, of the Commission)
12. Is any action contemplated against the :  
officer as on date. (If so, details to be furnished)(\* )

Date

(Name & Signature)

(\* ) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.